

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF January 17, 2022

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, January 17, 2022.

Those in attendance were Chairman John J. Krause, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Nick Miller.

Chairman Krause opened the meeting with the pledge of allegiance. Chairman Krause reminded the residents of the notices, regarding meeting conduct and public comment procedures.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Planning & Zoning- copy of enforcement letter regarding 34 Trophy Drive.
2. Sch. Co. Planning & Zoning- copy of enforcement letter regarding cabin on 4 Pickerel Lane.
3. Keith Heinbach- December 2021 Tax Collector Report
4. Keith Heinbach- 2021 Year end reports
5. Hegins Ambulance- Request for ARPA funds
6. Sch. Co. Real Estate/Engineering Dept- 2021 Recycling Report
7. Commonwealth of PA- Statement of financial interest forms
8. PMRS- 4<sup>th</sup> Qtr updates
9. Stonybrook home sales of Hamburg- Certificate of liability
10. PSATS- Road & Bridge safety improvement award program
11. PSATS- 2022 advertising requirements and 2022 employer/employee tax chart
12. PSATS- 2022 calendar
13. PSATS- Youth award contest
14. PA Department of General Services- vaccine mandate update
15. Flyers, magazines, catalogs, etc.

**PUBLIC COMMENT PERIOD:** Resident Nick Miller asked if the Hegins Ambulance was currently the township's medic unit.

**APPROVAL OF MINUTES:** Upon motion of Vice-Chairman Gainer, seconded by Chairman Krause, approved the minutes to the December 20, 2021, regular monthly meeting, the January 3, 2022, Reorganization meeting, and the January 4, 2022, Auditor's meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Krause, seconded by Supervisor Brown, the December 2021 Treasurer's Report was approved with a balance in all accounts, before receipts and bills, was \$1,151,389.69. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (December 16, 2021 – January 12, 2022) listing \$32,377.83 in EIT receipts, \$61,706.49 in regular General Fund receipts were approved as printed upon motion of Vice-Chairman Krause, seconded by Supervisor Brown. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Rick Wiest was present with no new business.

**ROADMASTER REPORTS:** Upon motion made by Supervisor Brown approving the purchase of 300 ton of salt through CoStars for the 2022-23 winter season, seconded by Vice-Chairman Gainer. This motion was unanimously approved.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of December 2021 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** Koch stated there was no update on the Roedersville Road bridge project at this time.

Upon motion made by Chairman Krause, seconded by Supervisor Brown approval to advertise the solicitation for bids for the Kutz Road bridge project was given for January 27, 2022, and February 10, 2022, with bid opening on March 21, 2022. This motion unanimously carried.

A discussion regarding the office building windows took place. Koch was asked to review the paperwork from the building construction looking for documentation stated what windows were installed with install specifications. Koch was also asked to contact the Engineer and request the approved submittals.

Koch stated the final rule for the ARPA funds was passed on the 6<sup>th</sup> of January and she hopes to have some concrete data for February's meeting with regards to spending the funds.

Chairman Krause presented a letter received from Fire Chief David Sattizhan's of Pine Grove Hose, Hook, and Ladder Fire Co. #1 requesting the donation to the Township's four serving fire companies be in equal amounts. The Fire Chief from each fire company signed the letter in agreement.

After further discussion it was approved on a motion made by Vice-Chairman Gainer to pay each fire company a \$4,500.00 donation for 2021, seconded by Chairman Krause. This motion unanimously carried.

It was also discussed that North End would not pay back any funds received in 2021 over \$4,500.00 but would receive a reduced donation in 2022.

It was also decided that the Board would like to meet with the Fire Chief's from North End, HH&L, Friedensburg, and Summit Station fire companies along with EMC Carl Stump to discuss current emergency management issues. Upon motion made by Vice-Chairman Gainer approving the advertisement of a special meeting to discuss emergency management issues was set for Monday February 21, 2022, at 5:30pm, seconded by Chairman Krause. This motion unanimously carried. Koch was instructed to inform each of the Fire Chief's and the EMC of the meeting.

**NEW BUSINESS:** Koch updated the Board with the changes from the CDC regarding the quarantine period for COVID, Koch presented an updated policy stating the Township would follow recommended quarantine guideline per the CDC.

Upon motion by Vice-Chairman Gainer approving the updated COVID policy, seconded by Chairman Krause. This motion unanimously carried.

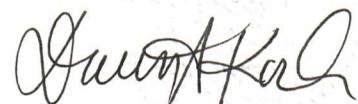
Koch presented the Board with the 2021 MS-965 Liquid Fuels Actual Use report.

Upon motion by Vice-Chairman Gainer approving the 2021 PerCapita exemptions submitted by Tax Collector Keith Heinbach, seconded by Chairman Krause. The motion unanimously carried.

Upon motion by Vice-Chairman Gainer approving the PerCapita exemptions submitted by Statewide Tax Recovery for Barbara Maurer, seconded by Chairman Krause. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Krause the meeting adjourned at 7:55 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec/Treas.  
Washington Township