

WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF July 15, 2019

The regular monthly meeting of the Washington Township Board of Supervisors was held Monday, July 15, 2019.

Those in attendance were: Chairman Leon Lutz, Vice-Chairman Wendell Gainer, Jr., Supervisor Lynn Brown, Solicitor Rick Wiest and Dawn Koch, TM/Sec/Treasurer. Also, in attendance were Joan Schwer, Sal Varacilli, and Gary Brown.

Chairman Lutz opened the meeting with the pledge of allegiance.

**CORRESPONDENCE:** The following miscellaneous correspondence was received and presented to the Board of Supervisors for their review; a list was also included in the public packet. Received from:

1. Sch. Co. Assessment- Change of assessment notice report
2. Sch. Co. Affordable Housing Trust Fund Board- Letter denying the request for housing funds
3. Sch. Co. Assessment- Letter addressed to the tax collector regarding parcel #33-17-8.6
4. Landis Deck- Pay certs for payroll correction
5. Conservation District- Earth Disturbance Inspection for 34 Farm View Rd, Ryan Herber.  
Next inspection is 7/24/19
6. Conservation District- Letter addressed to Lloyd High regarding stormwater discharge of Fox Hill Acres
7. Keith Heinbach- June 2019 tax collector report
8. US Dept of Homeland Security- FEMA Hazard Mitigation Plan update
9. PSECU- Employee membership options
10. Borough of Tamaqua- traffic control help request
11. PSATS- June-July 2019 issue
12. PA Township News- July 2019 Issue

**PUBLIC COMMENT PERIOD:** Resident Sal Varacilli was in attendance and thanked the road crew for installing the new autistic signs.

**APPROVAL OF MINUTES:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, approved the minutes to the June 24, 2019 rescheduled regular monthly meeting without correction. This motion unanimously carried.

**TREASURER'S REPORT AND BILLS FOR APPROVAL:** Upon motion of Chairman Lutz, seconded by Supervisor Brown, the June 2019 Treasurer's Report was approved, with a balance in all accounts, before receipts and bills, of \$500,687.60. Included in this motion was the approval of payment of all bills presented. This motion unanimously carried.

**RECEIPTS:** The report of receipts (June 13-July 10, 2019) listing \$34,455.71 in EIT receipts, \$22,844.75 in regular General Fund receipts were approved upon motion of Chairman Lutz, seconded by Supervisor Brown. This motion unanimously carried.

**ROADMASTER'S REPORT:** Road Master Brown updated the Board on the progress of the tar and chipping. He stated that the work should have been complete by June 30, 2019. He stated they have not vacuum swept the roads to remove the excess stone which should have been done five days after the completion of the job. Koch added that it is a \$250.00 per calendar day charge back for work not completed by the agreed upon date.

Upon motion made by Vice-Chairman Gainer approving the salary increase recommendation for Chris Light retroactive to June 10, 2019, seconded by Chairman Lutz. This motion unanimously carried.

Supervisor Brown asked the Board if providing CDL training would be a possibility for Chris. Vice-Chairman Gainer asked Koch to obtain details on time and cost for the next meeting.

Upon motion made by Chairman Lutz, approving the Road Masters report, seconded by Vice-Chairman Gainer. This motion unanimously carried.

**SOLICITOR'S REPORT:** Solicitor Rick Wiest was present with no new business to report.

**COUNTY ZONING:** A Planning and Zoning report was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

A Letter addressed to Kevin & Cheryl Humma stating final plan approval for the Humma-Moyers Station Road Subdivision

A Letter address to Jarius Musser stating the time extension requested has been approved for the Jarius Musser poultry operation

**SEWAGE ENFORCEMENT OFFICER'S REPORT:** A list of June 2019 SEO work was reviewed from JB Environmental Services. A copy of this report will be kept on file at the **Municipal Office**.

A Letter addressed to Derfler's Auction and Zane, Rossi, Conville & Harley regard complaint at 3697 Sweet Arrow Lake Road.

A Letter addressed to Wesley Fiscus 3 Blue Gill Lane regarding holding tank.

A Letter addressed to Todd's Automotive 3 Loop Road regarding holding tank.

A Letter addressed to Alfred Cooper 1054 Deturksville Road regarding complaint of sewage run-off



**BUILDING/DRIVEWAY REPORTS:** A list of permits issued was reviewed by the Board. A copy of this report will be kept on file at the **Municipal Office**.

**OLD BUSINESS:** No old business

**NEW BUSINESS:** Koch presented the Board with a line of credit option for future purchasing. Vice-Chairman Gainer stated he is not in favor of obtaining a line of credit, Chairman Lutz agreed. Gainer also stated if a time comes when that is needed, we can revisit.

Koch presented the Board with a fleet maintenance option for keep track of all infrastructure within the township. She stated the basic application is \$649 while the shop application is \$1,495. Vice-Chairman Gainer asked if there were upgrade or update costs. Koch was unsure but stated she would research further for next meeting.

Koch requested that the cleaning service be stopped, and she be allowed to provide cleaning once a month at a rate of \$60.00 per cleaning. Upon motion made by Vice-Chairman Gainer approving Koch to clean the township building outside of her manager duties time at a rate of \$60 per cleaning, seconded by Chairman Lutz. This motion unanimously carried.

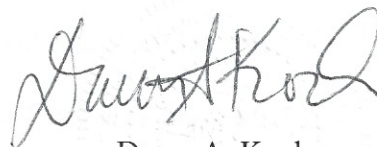
Upon motion made by Vice-Chairman Gainer approving the 2019 Per Capita Tax exemptions presented by Tax Collector Keith Heinbach with the exception of Andrew Hamilton, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer denying the Per Capita Tax exemption of Andrew Hamilton pending further back up, seconded by Chairman Lutz. This motion unanimously carried.

Upon motion made by Vice-Chairman Gainer approving the holding tank agreement for 3 Blue Gill Lane with an escrow of \$1,000, seconded by Chairman Lutz. This motion unanimously carried.

**ADJOURNMENT:** There being no further business to come before the Board of Supervisors of Washington Township, upon motion of Supervisor Brown, seconded by Chairman Lutz, the meeting adjourned at 7:45 p.m. This motion unanimously carried.

Respectfully Submitted,



Dawn A. Koch  
TM/Sec. Treas.  
Washington Township